



CERTIFICATE III in DISABILITY WORK (CHC30302)

Workers in this occupational group work in the community and/or residential facilities under direct or regular supervision within clearly defined organisational guidelines and service plans. These workers carry out activities related to the maintenance of an individual's personal care and/or other activities of living. These workers report directly to a supervisor and are not responsible for other workers.

Workers at this level are required to have an understanding of Indigenous culture and history and to work with local communities in the provision of services. Occupation names may include:

- Assistant in Nursing
- Support Worker
- Carer
- Personal Care Assistant
- Home Care Assistant
- Disability Support Worker
- Client Assistant
- Community Support Worker
- Accommodation Support Worker
- Family Support Worker
- Residential Aid
- Residential Care Officer
- School Support Worker (working with children with Disabilities)
- Residential Care Support Worker
- In Home Respite Carer
- Personal Care Giver
- Personal Care Worker
- Community Care Worker
- Disability Services Officer
- Community House Worker
- Community Access Coordinator
- Nursing Assistant
- Field Officer
- Care Assistant
- Disability Support Officer

A holistic approach to delivery and assessment can be taken with the duration of the process not exceeding 12 months. A timeline for completion will be negotiated to align with the individual learning needs and goals of the student. The majority of students will complete within a 6-month timeframe.

The following is an example of steps involved with the training process:

- ✓ **Training Plan**, which units are covered; how, when and who assesses them
- ✓ **Choice of Elective Units**, relevant to the position and what you want to learn
- ✓ **Training Delivery**,
- ✓ **Workplace Assessments**, depending upon individual circumstances
- ✓ **Completion and Certification**

COMPETENCY STANDARDS

Competency standards outline the areas in which people need to be competent to do a particular job, to the standards required by industry. These standards have been developed through wide-ranging consultation with key stakeholders within various sectors of industry.

The standard focus is on what you must be able to do, as well as on the underpinning knowledge and skills required to demonstrate competency.

UNITS

Certificate III in Disability requires the completion of 14 units:

- 8 Compulsory core units
- 6 elective units

CORE UNITS

CHCADMIN5C	Work within the administration protocols of the organisation
CHCCOM2B	Communicate appropriately with clients and colleagues
CHCDIS1C	Orientation the disability work
CHCDIS2C	Maintain an environment designed to empower people with disabilities
CHCDIS5C	Contribute to positive learning
CHCOHS302A	Participate in safety procedures for direct care
CHCORG3B	Participate in the work environment
CHCCS405A	Work effectively with culturally diverse clients and co-workers

ELECTIVE UNIT GROUPS

Electives may be selected in line with your career goals and will be chosen from CHC Community Services Training Package. Our trainers will help you design the best training plan for you on enrolment in our training.

DELIVERY STRATEGY

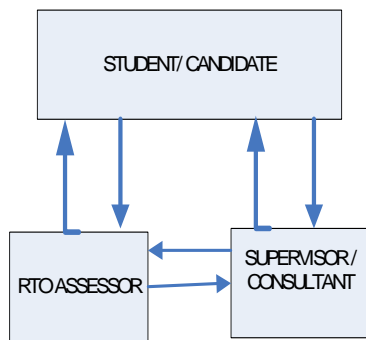
The units of competency have been organised to incorporate learning in the classroom and during a work placement.

The participant will attend structured training to meet the underpinning knowledge requirements of the units and to be able to then apply techniques and concepts in the workplace.

This combination offers participants the opportunity for a more holistic learning experience.

DELIVERY AND ASSESSMENT STAFF

STEPS Training enjoys the experience of experienced trainers and/or assessors who have several years of hands-on experience working within the community with people with a disability.



The key people involved in the training process are:

- The candidate
- The workplace supervisor(s)/ Employment Consultant
- The RTO trainer and/or assessor

The candidate workplace supervisor(s) and RTO Assessor works together throughout the training process.

Once you have enrolled, you will be provided with an assessment manual tailored specifically to your needs.

Your trainer / assessor will develop a training and assessment plan in conjunction with you. This will map out which units are being undertaken; what type of assessments will take place, and what you will be expected to each step of the way.

For more information, please contact us:

STEPS Training

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